

CHAMBER RELATIONSHIP MANAGER:

## Company Details

Company name:

Address:

Town/City:

Postcode:

Tel No:

Fax No:

Email:

Website:

No. of employees:

Do you export?

Yes

No

Do you import?

Yes

No

Do you manufacture or supply low carbon/  
environmental products?

Yes

No

Brief business description:

Main contact name:

Main contact job title:

Main contact email:

## Company Registration

Business Start Date:

Company Registration Number:

VAT Registration Number:

SIC Code:

Registered Charity:

Charity No.

## Select Sector(s)

Accounting

Agriculture, hunting, forestry  
and fishing

Banks and monetary

Business management  
consultants

Charity

Computer and related activities

Construction

Education

Electricity, gas and water supply

Health and social work

Hotels and restaurants

Individual

Insurance

Legal

Manufacturing

Marketing

Mining and quarrying

Other business activities

Other financial intermediary

Public administration and  
defence

Public relations

Real estate, renting and business  
activities

Telecommunications

Tourism

Training

Transport, storage and  
communication

Wholesale and retail

## Exclusive Member Services

To ensure you get the most from membership, please tell us what services will help your business:

Healthcare	AA breakdown cover	Networking events	Credit checks	Import/Export
Chamber FX	Chamber Protect	Chamber Wise	Chamber Insure	Renewal Due:

## Additional Support

For more information about our additional services, tick your areas of interest below:

Manufacturing support	International business support	Promotion/Marketing
Staff development and training	Business advisors	Grants
Environmental/Energy	Business leaders network	Construction network
Manufacturing network	International Trade Club	Creative services

Where did you hear about the Chamber?

Member of staff	Chamber publication	Word of mouth
Newspaper	Chamber website	Other
Online Search	Social media	Banks and monetary

What are the key benefits you expect from your membership?

please list benefits:

Which ethnic group do you consider your company predominantly belongs to:

African	Indian	White & Black Caribbean
Bangladeshi	Irish	Other Mixed background
British (White)	Pakistani	Other Asian background
Caribbean	White & Asian	Other White background
Chinese	White & Black African	Prefer not to say

## Additional Contacts

PLEASE PROVIDE AT LEAST ONE FINANCE CONTACT

NAME	JOB TITLE	RESPONSIBILITIES	EMAIL
		Insurance renewals	

## BRONZE

£25 per month | package value £2,000

Our entry level membership with all the basics including access to our Save package, discounted entry to member-only events and business advice.

I am interested in this membership level

## SILVER

£49 per month package value £5,000

Our core level membership containing many free business support services including Protect package for free HR, H&S, Tax, Legal and insurance cover worth £3,000.

I am interested in this membership level

## GOLD

£83 per month | package value £8,000

Our high level membership, provides additional business support, higher discounts and access to the whole Chamber database\*.

*\*Terms & Conditions apply*

I am interested in this membership level

## DIAMOND AMBASSADORS

£166 per month | package value £12,000

Diamond Ambassador status is an elite level of membership for high profile businesses looking to influence local and regional policy and infrastructure, and network strategically.

I am interested in this membership level

## Marketing Preferences

### Data protection: Your privacy is important to us

If you wish to receive marketing correspondence from the Chamber

If you do not wish your company's details to appear in the Chamber directory/website

Is your company registered under the Telephone Preference Service?

The information provided will be held on the Chamber's computer database, which is registered under the Data Protection Act 2018. Information from the database may be supplied to third parties for the purpose of identifying potential trading partners, and you may be contacted by recipients of such information. You have the right to examine the data held on your company.

## Membership Payments

I will process an immediate bacs payment to the bank details reflected on my invoice

I wish to pay by annual direct debit and enclose a completed and signed Direct Debit form.  
ONLY membership invoices will be taken by direct debit.

I wish to pay by quarterly direct debit and enclose a completed and signed Direct Debit form.  
ONLY membership invoices will be taken by direct debit.

**Please note:** Membership benefits will be activated upon receipt of payment

## Membership Confirmation

YES - WE WISH TO APPLY FOR ANNUAL MEMBERSHIP of the East Lancashire Chamber and agree, subject to election, to abide by the terms and conditions as given in the Memorandum and Articles of Association, including the 3 months notice of termination required to cancel membership. A copy of our full terms and conditions can be found on our website.

Applicant signature:

Position in company:

Print name:

Date:

# Membership Terms & Conditions

As a member of East Lancashire Chamber of Commerce ("the Chamber"), you agree to be bound by these terms and conditions.

## 1. PARTIES

These terms and conditions form the basis of the legal relationship between a Member and the Chamber.

## 2. APPLICATIONS FOR MEMBERSHIP

Membership of the Chamber is open to any business either public or private, or individuals in a business environment.

## 3. MEMBERSHIP FEES

**3.1** You agree to pay an annual fee (Annual Subscription) to the Chamber, the sum of which is set by the Chamber from time to time.

**3.2** You agree to make a payment which is equal to the Annual Subscription on the date that you make an application to become a member of the Chamber and annually thereafter.

**3.3** Membership fees are set to reflect the number of employees. The Chamber reserves the right to amend its membership package and pricing structure.

## 4. TERMINATION

**4.1** Should you wish to cancel your membership, you may do so at the anniversary of your joining date (or agreed expiry date) by providing notice in writing no less than 7 days before the membership expiry date. Unless such notice of intention is given, any subscription for the subsequent year of membership is payable in full. You will not be entitled to any refund, either in full or part, of any annual subscription that you have paid.

**4.2** The Chamber will be entitled to cancel your membership if:

- 4.2.1** any fee including but not limited to the annual subscription fees remain unpaid for a period of 1 month from the payment due date;
- 4.2.2** the renewal of the membership is refused by the Chamber
- 4.2.3** you (in the opinion of the Chamber) behave inappropriately towards other members or towards the Chamber
- 4.2.4** you (in the opinion of the Chamber) bring the Chamber into disrepute;
- 4.2.5** you breached these terms and conditions.

## 5. GROUPS OF COMPANIES

Where a company that forms part of a group of companies successfully applies for Membership, this does not entitle any parent or subsidiary of the company, or other subsidiary of any such parent to become a Member. Each company within such a group shall be required to apply separately for Membership or pay an appropriate fee as agreed by the Chamber.

## 6. MEMBER DATA

**6.1** Member details are stored electronically in the chamber's client management system. You consent to the chamber publishing the generic member details within its publications, both electronic and printed. You also consent to this data (not including e-mail addresses or any other personal data e.g. contact names) being shared with other members by electronic means.

**6.2** Our Chamber feeds into the policy making process of the British Chambers of Commerce who gather evidence from businesses to lobby on your behalf at the very highest levels of UK Government. This enables our business community's voice to be heard. As a member you agree to accept survey requests from the Chamber and from the British Chambers of Commerce in conducting this work. NB: Should you leave membership of the Chamber you may continue to receive survey requests for a period of no more than 3 months from the date you resign your membership.

**6.3** Opt-Out - The Chamber is a membership organisation and for its legitimate business interests, must maintain contact information on its members to

communicate information on membership, the AGM, events, training courses, policy and research, international trade and any other Chamber products

or services. The Chamber also sends promotional material promoting its events, training courses, membership services, business support services,

policy and research work and other relevant offerings. From time to time, the Chamber collaborates with other relevant organisations and companies to promote other programs that may be of interest to members and the wider business community. In such cases, the Chamber does not provide these organisations with any personally identifiable information but may distribute the organisation's information on their behalf to those who may legitimately be benefited from receiving such information or have elected to receive such information. If you do not wish to receive marketing material, you may opt out. Every marketing e-mail will include an 'unsubscribe' link at the bottom. You may also notify the Chamber in writing. If your parent company has nominated you as a relevant contact required to receive information on its behalf, you cannot opt out of important information the Chamber is required to provide you as per the Chamber's contractual obligations to its members.

**6.4** As a member of the Chamber you are entitled to a number of benefits including free access to HR and legal advice. Your personal data will be shared with our 3rd party providers for this purpose. Any subsequent agreements reached is between you (the member) and the 3rd party provider.

## 7. SEVERANCE

Each provision contained in these terms and conditions shall be severable from any other provisions, and if any part of any provision shall be found to be invalid, illegal or void for any reason, such invalidity, illegality or void shall not affect any other part of such provision or any other provision contained in these terms and conditions which shall continue to have full force and effect.

## 8. ENTIRE AGREEMENT

These terms and conditions constitute the entire agreement between the parties and supersede all prior agreements, negotiations, representations and proposals, whether written or oral, concerning the subject matter of the Terms.

## 9. GOVERNING LAW

The Terms shall be construed in accordance with the laws of England and the parties hereby submit to the exclusive jurisdiction of the English Courts.

## 10. ASSIGNMENT

You shall not assign any of your rights or obligations under these terms and conditions without our prior written consent. We shall have the right to assign or otherwise delegate all or any of our rights or obligations under these terms and conditions upon notification to you.

## 11. DISCLAIMER

The Chamber gives you no warranty or assurance about any recommendations or referrals we make in respect of third parties and the services they supply. You should satisfy yourself as to the suitability of any such third parties and the services they supply for your purposes. All implied warranties and conditions are excluded, to the maximum extent permitted by law. The Chamber only provides you with such recommendations and referrals on the basis that all representations, warranties, conditions and other terms are excluded to the maximum extent permitted by law (including, without limitation, the conditions implied by law of satisfactory quality, fitness for purpose and the use of reasonable care and skill which, but for this legal notice, might have effect in relation to any referral or recommendation).

## 12. EVENTS

**12.1** All events must be booked and - where there is a charge incurred - paid for in advance

**12.2** Failure to attend an event does not entitle the member/individual to a refund. For non-chargeable events a fee may be payable for non-attendance to cover costs incurred.

**12.3** Refunds for standard events will only be payable if cancellation is made more than 72 hours in advance of the event. A £5+VAT cancellation charge will be deducted from any refund to cover administration costs. Alternatively credit can be held on account and used against a future booking.

**12.4** Refunds for non-standard events (eg Chamber Ball) will only be payable if cancellation is made more than 60 days in advance of the event. A £5+VAT cancellation charge will be deducted from any refund to cover administration costs. Alternatively credit can be held on account and used against a future booking.

**12.5** The Chamber will notify members of the number of tickets entitled to them within their membership package for each particular event. The Chamber reserves the right to amend this entitlement from time to time.

**12.6** All delegates will appear on a delegate list available at the event (name and organisation name only).

**12.7** Photographs and video taken at the event may be used for publicity purposes.

## 13. ERRORS AND OMISSIONS EXCEPTED

Every care is taken to ensure that all information within the Chamber publications including the website, electronic communications, and social networks, is correct. However, there may still be errors and we apologise for any inconvenience that this may cause. If you find an error or omission, please let us know, and we will correct it as soon as possible after verification.

## 14. COMPLAINTS

If you are unhappy with any element of the Chamber membership service, please let us know by contacting the chamber by emailing membership@chamberelancs.co.uk or in writing to East Lancashire Chamber of Commerce, Red Rose Court, Clayton Business Park, Accrington, BB5 5JR