

Iraq - February 2024

Prices are subject to change as set by the Embassy

Certification and Legalisation fees

Documents are processed in a set Certificate of Origin and Commercial Invoice and must be stamped by the FCDO

Document		Cert	Legal	VAT	Total
Arab Certificate of Origin	original	£91.00	£100.00	£18.20	£209.20
	copy	£12.00	£100.00	£2.40	£114.40
Commercial invoice	original	£91.00	£100.00	£18.20	£209.20
	copy	£12.00	£100.00	£2.40	£114.40
Any other document	original	£91.00	£160.00	£18.20	£269.20
	copy	£12.00	£160.00	£2.40	£174.40
Rejected document charge		£39.00		£7.80	£46.80
Special delivery postage		£12.50		£2.50	£15.00

Legalisation Instructions – Certificate of Origin and Invoice

1. The Iraqi Commercial Attaché will only legalise the Certificate of origin and the Invoice, after they have been stamped by the Foreign and Commonwealth Office and the Arab-British Chamber of Commerce.
 2. The invoice should be issued by a company based in UK and its address should / appear on the invoice and the final destination of the goods should be Iraq in addition the goods full details and total amount should appear as well. Note: Commercial invoice with address outside UK even if it refers to (on behalf of UK address company) is not accepted.
 3. The commercial invoice should hold one address in UK or Ireland, any extra address (printed or stamped) will not be accepted.
 4. The Certificate of Origin should include the following details:
 - Original /Copy
 - Consignor should be a company with full address in UK.
 - The consignee should be in Iraq (final destination)
- Invoice number and date should appear in the certificate of origin and should match with the original invoice.
- The origin of the goods should be UK or Ireland, in case of the origin of the goods other than UK or Ireland, the consignor company must submit a letter stating the goods have been produced for their benefit.
 - Manufacturer details must appear on the original certificate.
5. The Embassy legalise as many copies as the customer wants as long as accompanied with the originals.
 6. All documents should have a recent date.
 7. Submit a copy of the packing list related to the documents or a transport document.
 8. The company should provide a copy of a valid contract if the goods will be supplied to the public sector (governmental companies).

OTHER DOCUMENTS

All documents must be presented to the FCDO.

Embassy copies for all other documents.

Additional requirements

When submitting an OD, please enclose a separate sheet which contains:

- The name of the UK company who has issued the document
- The company's address
- The name of the company's director(s)
- Their email address(es) and telephone number(s)

For commercial powers of attorney:

When submitting a commercial power of attorney, the director or one of the directors of the UK company must write and sign a letter verifying the authenticity of the power of attorney. The information in the list above must also be stated.

Certification only by Arab British Chamber of Commerce

Document		Cert	VAT	Total
Arab Certificate of Origin	original	£91.00	£18.20	£109.20
	copy	£12.00	£2.40	£14.40
Commercial invoice	original	£91.00	£18.20	£109.20
	copy	£12.00	£2.40	£14.40
Any other document	original	£91.00	£18.20	£109.20
	copy	£12.00	£2.40	£14.40
Rejected document charge		£39.00	£7.80	£46.80
Special delivery postage		£12.50	£2.50	£15.00

Foreign, Commonwealth & Development Office Apostille Legalisation

Service		Cert	FCDO	VAT	Total
Standard service per document (20 working days)	Member	£39.00	£40.00	£7.80	£86.80
	Non-Member	£78.00	£40.00	£15.60	£133.60
Premium service per document (5 working days)	Member	£78.00	£40.00	£15.60	£133.60
	Non-Member	£156.00	£40.00	£31.20	£227.20
Special delivery postage		£12.50		£2.50	£15.00

The documentation team can produce your certificate on your behalf in relation to your invoice and/or contract

Document	Nett	VAT	Total
Preparation/checking of Certificate	£82.00	£16.40	£98.40

Documents will not be sent normal post